

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: March 2, 2016

Call to order: The meeting was called to order by Chairman Mattson at 8:31 a.m. with the following members present: **Rodger Mattson, Mark Roesch, Dennis Schmidt and Tom Nickel**

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barbara Brooks, Administrative Secretary; Jim Mielke, County Administrator; MaryAnn Miller, County Board Supervisor; Dennis Schmidt

Public Forum: None

Minutes: A motion was made by Tom Nickel and seconded by Dennis Schmidt to approve the minutes of the February 4, 2016 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

Consider, Discuss and Take Action:

Number 241-1115-2141-037 has been assigned, located at 105 South Main Street, in the City of Juneau, Wisconsin: assessed value for the County is \$68-\$72,000. It was discussed by the committee if there would be a long term need for this property. Committee will be provided with more accurate value numbers at the April meeting.

Proposal from Engberg Anderson/Architectural Services for Vent and Pipes in Dodge County Detention Center: proposal was presented to the Committee with the cost of Architectural and fees from plumbing engineering bid to be \$128,000. Further definition will be obtained from Engberg Anderson. If needed another bid will be pursued. Committee feels that since Engberg Anderson installed vent and pipes in the Courthouse they have background and history on the building.

Discuss inspection of sewer/vent pipes at Dodge County Detention Facility: after inspection of the sewer and vent pipes with H-pod being in the worst condition there is a great need to get this in the 2017 budget. This will be further discussed at the April 6, 2017 meeting.

Resolution for floor tile removal & replacement in the Dodge County Law Enforcement Center and Resolution for painting of rails in the Dodge County Detention Facility: A motion was made by Rodger Mattson and seconded by Dennis Schmidt to change floor tile removal and replacement in the Dodge County Law Enforcement Center to the contingency appropriation fund along with the painting of rails in the Dodge County Detention Facility. Motion carried.

Jail improvement fund: A motion was made by Tom Nickel and seconded by Mark Roesch for resolution to not exceed \$40,000 for the purchase of a new Combi oven and accessories to facilitate purchase as soon as possible do to emergency situation. Motion carried.

Report & Consider Maintenance Operations & Projects:

Jail

Security Electronics Elm Star Electric was on site at the courthouse today. March 7, 2016 is the scheduled start date. KW Electronics will finish UPS today.

Inspection March 22, 2016 inspection is scheduled for this date and at this time maintenance will be working on the County Board Room for 1 week.

Laundry on Emergency Generator due to no other means of getting linens washed.

Administration Building

New Voting Equipment County Board Room Starting the week of March 21, 2016 maintenance will be working to get the new equipment installed in the County Board Room. The installation of two screens and another monitor will be in place for the April Board Meeting.

Kronos Activities Maintenance go Live in March to replace the manual tracking of the maintenance activities for each facility Kronos activity module will do the manual tracking. This will go live the end of March 2016.

Roof Replacement Project Contracts have been signed by Pioneer Roofing. We need to sign on our end. Pioneer Roofing will start the project at the end of the month, which will take about 4-5 weeks to complete.

Henry Dodge Office Building

Chiller Johnson Controls will have piping and electrician on site March 17, 2016. March 21, 2016 the project should be finished. After project is 100% complete we will retain a \$21,000 rebate.

Courthouse

Counter tops in Branch 1 and 5 Modern Marvel will replace countertops in Branch 1 and 5 using a Corian Countertop finish to seal the countertops. Branch 1 will be finished in a couple weeks.

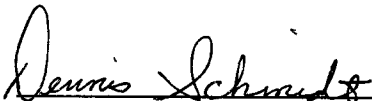
UPS and Electrical Outlets Installation in BO10 project should be finished up today. KW Electric has some UPS requirements which they will finish up within a week when the UPS is fired up.

The next meeting is scheduled for Wednesday April 6, 2016 at 8:00 a.m. in Room 1A of the Dodge County Administration Building

Adjournment:

There being no further business to come before this committee, a motion was made by Tom Nickel and seconded by Mark Roesch to adjourn the March 2, 2016 meeting at 9:40 a.m. Motion Carried.

Respectfully submitted,


Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.